



**New Mexico Educational Assistance Foundation (NMEAF)
Board of Directors Meeting**

Location: NMEAF Board Room/Zoom

When: October 19, 2021
1:00 PM

Agenda

- I. Roll Call – *Anna Smith*
- II. Introduction of Visitors – *Brad Allpass*
- III. **Approval of the Agenda*** – *Dr. Dan Salzwedel*
- IV. **Approval of April 27, 2021 Board Meeting Minutes*** - *Dr. Dan Salzwedel*
- V. **Approval of June 28, 2021 Board Budget Meeting Minutes*** – *Dr. Dan Salzwedel*
- VI. **Approval of July 20, 2021 Board Meeting Minutes*** - *Dr. Dan Salzwedel*
- VII. **Approve Resolution to Issue Series 2021 Education Loan Bonds*** - *Brad Allpass*
- VIII. **Reappointment of Gavin Gillette to board term through 2024*** – *Dr. Dan Salzwedel*
- IX. **Election of Board Officers*** - *Dr. Dan Salzwedel*
- X. Audit Committee Assignment – *Dr. Dan Salzwedel*
- XI. **Approval of NMEAF Officers*** - *Dr. Dan Salzwedel*
 - a. Brad Allpass – President and CEO
 - b. Grace Tackman – Vice President HR and Administrative Services
 - c. Estevan Martinez – Assistant Vice President Information Technologies
 - d. Tracy Rowe – Assistant Vice President Finance
- XII. **Annual Approval of Board Policies*** - *Brad Allpass*
 - a. NMSL Code of Conduct
 - b. NMEAF Escheatment Policy
 - c. NMEAF Investment and Cash Management Policy
 - d. NMEAF Purchasing Policy
 - e. NMEAF Travel and Reimbursement Procedures

***Board Action**

- XIII. Audit Committee Report – *Alex Heubeck*
 - a. **Approval of June 30, 2021 Audited Financial Statements***
 - b. October 12, 2021 Audit Committee Meeting Summary

- XIV. President’s Report – *Brad Allpass*
 - a. Department of Education and Congressional Updates
 - b. Investment Fund Proposal
 - c. Update from Collections Resources, Inc.

- XV. Financial Report – *Tracy Rowe*
 - a. **Approval of 2020/2021 NMEAF/NMSLGC Service Agreement***
 - b. September 30, 2020 Financial Statements

- XVI. Organizational and Department Reports – *Brad Allpass*
 - a. Community Outreach – *Grace Tackman*
 - b. Administrative Services and Human Resource – *Grace Tackman*
 - c. NMEAF Operations – *Lois Fort*
 - d. 180 Resolutions – *Lois Fort*
 - e. Information Technologies – *Estevan Martinez*
 - f. NMSLGC Operations – *Melissa Dale*

- XVII. Other Matters – *Brad Allpass*
 - a. Next Board Meeting: January 25, 2021

- XVIII. **Executive Session*** (*When determined as necessary by the board for personnel matters or potential litigation*).

- XIX. **Adjournment***

***Board Action**