 

**New Mexico Educational Assistance Foundation (NMEAF)**

**Board of Directors Meeting**

**New Mexico Student Loan Guarantee Corporation (NMSLGC)**

**Board of Directors Meeting**

**When:** October 22, 2024, 11:30 AM

**Location:** NMEAF Board Room/Zoom

**Agenda**

|  |  |  |
| --- | --- | --- |
| I. | Call to Order – NMSLGC |  |
| II. | Call to Order – NMEAF |  |
| III. | Introduction of Visitors – *Brad Allpass* |  |
| IV. | Roll Call |  |
| V. | **Approval of Agenda – NMSLGC\*** - *Val Alonzo* |  |
| VI. | **Approval of Agenda – NMEAF\* -** *Alex Heubeck* |  |
|  | NMSLGC Business Items |  |
| VII. | **Approval of July 29, 2024 Minutes\* -** *Val Alonzo* |  |
| VIII. | **Approval of September 24, 2024 Minutes\* -** *Val Alonzo* |  |
| IX. | **Election of Board Officers\* -** *Val Alonzo* |  |
| X. | Audit Committee Assignment – *Board Chair* |  |
| XI. | **Approval of NMSLGC Officers\* -** *Board Chair*   1. Brad Allpass – President and CEO 2. Grace Tackman – Vice President HR and Administrative Services 3. Estevan Martinez – Assistant Vice President Information Technologies 4. Tracy Rowe – Treasurer |  |
| XII. | **Annual Approval of Board Policies\*** - *Brad Allpass*   1. NMSLGC Escheatment Policy 2. NMSLGC Purchasing Policy 3. NMSLGC Travel and Reimbursement Procedures 4. NMSLGC Investment and Cash Management Policy |  |
| XIII. | Audit Committee Report – *Robert Gabaldon* |  |
| XIV. | Future of Guarantor Operations Update – *Brad Allpass* |  |
|  | NMEAF Business Items |  |
| XV. | **Approval of July 29, 2024 Minutes\* -** *Alex Heubeck* |  |
| XVI. | **Reappointment of Marsha Majors to Board Term through 2028\* -** *Alex Heubeck* |  |
| XVII. | **Election of Board Officers\* -** *Alex Heubeck* |  |
| XVIII. | Audit Committee Assignment – *Board Chair* |  |
| XIX. | **Approval of NMEAF Officers\* -** *Board Chair*   1. Brad Allpass – President and CEO 2. Grace Tackman – Vice President HR and Administrative Services 3. Estevan Martinez – Assistant Vice President Information Technologies 4. Tracy Rowe –Vice President Finance |  |
| XX. | **Annual Approval of Board Policies\*** - *Brad Allpass*   1. NMEAF Escheatment Policy 2. NMEAF Purchasing Policy 3. NMEAF Travel and Reimbursement Procedures 4. NMEAF Investment and Cash Management Policy |  |
| XXI. | Audit Committee Report – *Kevin Powers*   1. **Approval of June 30, 2024 Audited Financial Statements\*** 2. October 9, 2024 Audit Committee Meeting Summary |  |
| XXII. | **Approval of 2024/2025 NMEAF/NMSLGC Service Agreement\* -** *Tracy Rowe* |  |
|  | Shared Informational Items |  |
| XXIII. | President’s Report – *Brad Allpass*   1. Department of Education and Congressional Updates 2. Organizational Updates 3. ACF Endowment Update |  |
| XXIV. | Financial Reports September 30, 2024 – *Tracy Rowe* |  |
| XXV. | Community Outreach Report – *Grace Tackman*   1. ECMC Grant 2. RPED Grant |  |
| XXVI. | Organizational and Department Reports – *Brad Allpass*   1. Administrative Services and Human Resource – *Grace Tackman* 2. NMEAF Operations – *Lois Fort* 3. 180 Resolutions – *Lois Fort* 4. Information Technologies – *Estevan Martinez* 5. Legal – *Reg Storment* 6. NMSLGC Operations – *Melissa Dale* |  |
| XXVII. | Strategic Objective Discussion – *Brad Allpass* |  |
| XXVIII. | Other Matters – *Brad Allpass*   1. Next Audit Committee Meeting – January 8, 2025 2. Next Board Meeting – January 21, 2025 |  |
| XXIX. | **Executive Session (Called by either or both boards when necessary)\*** |  |
| XXX. | **Adjournment\*** |  |
|  |  |  |