

**New Mexico Educational Assistance Foundation (NMEAF)  
Board of Directors Meeting**

**NMSL Board Room  
7400 Tiburon ST NE  
Albuquerque, New Mexico  
Tuesday, October 17, 2017  
1:00 PM**

**Agenda**

- I. Roll Call – *Patricia Sierra*
- II. **Approval of the Agenda\*** – *Chair Pauline Garcia*
- III. Introduction of Visitors – *Michael Nemelka*
- IV. **Approval of July 18, 2017 Board Meeting Minutes\*** – *Chair Pauline Garcia*
- V. **Re-Appointment of NMEAF Board Member\*** – *Pauline Garcia & Michael Nemelka*
  - a. Pauline Garcia;
- VI. **Election of NMEAF Board Officers and Audit Committee Membership\*** – *Chair Pauline Garcia*
  - a. Pauline Garcia, Chair
  - b. Dr. Dan Salzwedel, Vice-Chair
  - c. Eileen Givler, Secretary/Treasurer
  - d. Dr. Dan Salzwedel, Audit Committee Chair
  - e. Gavin Gillette, Audit Committee Member
- VII. **Approval of of Appointments of NMEAF Officers\*** – *Chair Pauline Garcia*
  - a. Michael J Nemelka, President & CEO
  - b. Brad Allpass, Vice President & CFO
  - c. Grace Tackman, Assistant Vice President - HR & Administrative Services
  - e. Lucas Covington, Assistant Vice President - Information Technology
- VIII. Audit Committee Report – *Dr. Dan Salzwedel*

IX. **Approval of Board Policies\*** – *Michael Nemelka*

- a. NMSL Code of Conduct
- b. NMSL Escheatment Policy
- c. NMEAF Investment and Cash Management Policy
- d. NMEAF Purchasing Policy - Revised 10-2017
- e. NMEAF & NMSLGC Travel Reimbursement Procedures

X. **Ratification of New Mexico Education Council (NMEC) Governance Committee Members\*** – *Michael Nemelka*

- i. Jacque Kennedy (NMSU), Chair
- ii. Hillary Pineda (NM Tech), Vice Chair
- iii. Jasmine Small-Armstrong (NMMI), Secretary
- iv. Amanda Martinez (CNM), Scholarships
- v. Brandon Fields (NMSU), Treasurer
- vi. Judy Aragon-Ortiz (UNM), Travel

XI. President's Report – *Michael Nemelka*

XII. CFO's Report – *Brad Allpass*

a. **Approval of 2017-2018 NMEAF/NMSLGC Service Agreement\***

- b. Financial Reports

XIII. Organization & Department Reports:

- a. NMEAF Loan Servicing Operations – *Lois Fort*
- b. Sage Resolutions – *Elizabeth Joy*
- c. NMSLGC Operations – *Melissa Dale*
- d. NMEAC & Community Outreach – *Oscar Garcia*
- e. Human Resources & Administrative Services – *Grace Tackman*

f. Information Technology – *Lucas Covington*

g. Project Management – *Mike Servatt*

XIV. Other Matters – *Michael Nemelka*

**Approval of 2018-2020 Board & Audit Committee Meetings Schedule\*** – *Chair Pauline Garcia*

1) Next Board Meeting – Tuesday, January 23, 2018 @ 1:00 PM NMSL Board Room

2) Next Audit Committee Meeting – Tuesday, January 16, 2017 @ 2:00 NMSL Board Room PM

XV. **Executive Session\*** ( *Personnel Matters – Section 10-15-1(H)(2) and Potential Litigation - Section 10-15-1(H)(7)* )

XVI. **Adjournment\***

**\*Board Action**