



**New Mexico Educational Assistance Foundation (NMEAF)  
Board of Directors Meeting**

**Location:** Virtual Meeting

**When:** October 20, 2020  
1:00 PM

**Agenda**

|       |   |      |
|-------|---|------|
| I.    | Introduction of Visitors – <i>Brad Allpass</i>  |      |
| II.   | Roll Call – <i>Patricia Sierra</i>  |      |
| III.  | <b>Approval of the Agenda*</b> – <i>Dr. Dan Salzwedel</i>   |      |
| IV.   | <b>Approval of July 21, 2020 Board Meeting Minutes*</b> - <i>Dr. Dan Salzwedel</i>  | 3-5  |
| V.    | <b>Election of Board Officers*</b> - <i>Dr. Dan Salzwedel</i>   |      |
| VI.   | Audit Committee Assignment – <i>Dr. Dan Salzwedel</i>   |      |
| VII.  | <b>Approval of NMEAF Officers*</b> - <i>Dr. Dan Salzwedel</i><br>a. Brad Allpass – President and CEO<br>b. Grace Tackman – Vice President HR and Administrative Services<br>c. Estevan Martinez – Assistant Vice President Information Technologies<br>d. Tracy Rowe – Assistant Vice President Finance |      |
| VIII. | <b>Annual Approval of Board Policies*</b> - <i>Brad Allpass</i><br>a. NMSL Code of Conduct<br>b. NMEAF Escheatment Policy<br>c. NMEAF Investment and Cash Management Policy<br>d. NMEAF Purchasing Policy<br>e. NMEAF and NMSLGC Travel and Reimbursement Procedures                                    | 6-24 |
| IX.   | Audit Committee Report – <i>Julie Filatoff</i><br>a. <b>Approval of June 30, 2020 Audited Financial Statements*</b><br>b. October 13, 2020 Audit Committee Meeting Summary  |      |
| X.    | President’s Report – <i>Brad Allpass</i>  |      |
| XI.   | Financial Report – <i>Tracy Rowe</i><br>a. <b>Approval of 2020/2021 NMEAF/NMSLGC Service Agreement</b>  | 25   |

**\*Board Action**

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|       | b. September 30, 2020 Financial Statements  |  |
| XII.  | Organizational and Department Reports – <i>Brad Allpass</i><br>a. Community Outreach – <i>Grace Tackman</i><br>b. Administrative Services and Human Resource – <i>Grace Tackman</i><br>c. NMEAF Operations – <i>Lois Fort</i><br>d. 180 Resolutions – <i>Lois Fort</i><br>e. Information Technologies – <i>Estevan Martinez</i><br>f. NMSLGC Operations – <i>Melissa Dale</i><br>g. Litigation – <i>Reginald Storment</i> |  |
| XIII. | Other Matters – <i>Brad Allpass</i><br>a. Next Board Meeting: January 25, 2021  |  |
| XIV.  | <b>Executive Session*</b> ( <i>When determined as necessary by the board for personnel matters or potential litigation</i> ).   |  |
| XV.   | <b>Adjournment*</b>   |  |
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**\*Board Action**